

## Bibliographical Formats

Bibliographical formats differ with every type of publication. On this sheet you are given the three types that you will generally use. The system used is known as MLA and is used throughout the school. If you cannot decide which is the correct format, see me and I will help you out. *When in doubt, check it out!*

### **Book:**

- 1) A book starts out with the name of the author entered at the left margin in this order: Last, First M.I. If there is no middle initial you should still use a period at the end of this entry.
- 2) The next part of the entry is the title of the book; all significant words are capitalized and the entire article is underlined continuously. This entry, too, is followed by a period.
- 3) The next part is the place the book was published. Usually a city, sometimes a country, often more than one city. In our case we would take the city that is in the U.S. This entry is followed by a colon. The entry is usually found on the title page of the book or the following page.
- 4) The next entry is the name of the publisher. It, too, is usually found on the title page of the book or the next page. It is followed by a comma.
- 5) The final entry to complete the bibliography or *bib* (as those in the know call it) is the date published. This is found on the page following the title page and is often listed as the copyright date.
- 6) Okay? Cross your fingers. Put them all together and it should look like this:

Tuchman, Barbara W. The March of Folly: From Troy to Vietnam. New York: Alfred A Knopf, 1984.

**Nota Bene:** The second and any succeeding lines are indented.

**Periodical:** A periodical is another name for a magazine. It is a little different in its form, yet most of the information is found on its title page also. It's the one that lists the editors, publishers, etc... The author is usually listed at the actual article. Note that the magazine's name and the title of the article are included, as are the pages the article is found on. We'll use a *Time* magazine article as an example.

Church, George J. "Trip Wires to War." *Time* 29 Oct. 1990: 48 - 50.

**Internet:** An Internet article follows this format: Author (Last, First). "Title of Article". Date of Posting.

Title of Publication and/or Internet address. Online, Date of Access. It looks like this:

Van Biema, David. "Genesis Reconsidered." *Time*. 28 Oct. 1996.  
Online. [http:// pathfinder. com/... html](http://pathfinder.com/...html). 13 Dec., 1996.

These are the three that you will use the most. For anything else, check with me for the correct format.

Also remember that each entry is to be put on a separate 3 X 5 index card.

So there you have it. You are now equipped, if not ready and willing, to delve into the fascinating world of historical research. *Buona fortuna, studentii!*